

Moving Checklist

Whether it's down the road, around the corner, across town or to a different city, moving house is a busy time. Even the most organised among us can be tested with the logistics of shifting abodes, which is why we've put together this handy checklist.



2 MONTHS BEFORE YOU MOVE

- Create a list of everyone you need to notify of your move. This should include banks, insurance companies, doctors and your employer.
- Make a list of household items you want to move, those you want to sell, and other items to take to the dump!
- Contact two or three professional moving firms for a quote. Although moving yourself may seem the cheaper option, several journeys over long distances can quickly add up, so find out how much it costs to hire the professionals.
- Create a "moving" folder to keep a record of everything related to your move such as real-estate documents, movers contact details, invoices and receipts.

TOP TIP

Life without an internet connection can be tough. Before you move, tell us your new address so we can check what services may or may not be available in your new neighbourhood.



TOP TIP

If you haven't already booked leave with your employer, do it now! Moving house can be a stressful time, no matter how organised you may be. A few days before and after the move will help you to settle in.



1 MONTH BEFORE YOU MOVE



- Notify your utilities providers of your change of address and discontinue services, such as newspaper deliveries.
- Pick up change of address cards from NZ Post Shops to send to friends and family and organise your mail to be redirected to your new address.
- Collect dry cleaning, return library books and arrange to have your children's school records transferred.
- Start packing items you don't use often. Use a packing worksheet and clearly label what is in each box and which room the items should be unloaded into.



1 WEEK BEFORE YOU MOVE

- Arrange pick up of the keys to your new home and re-confirm all moving details with relevant parties, eg. removal company, real estate agent, lawyer etc.

- Make sure you have both a printed and electronic copy of all of the packing worksheets so you can check that everything arrives at your new home.

- Use up as much as you can from the fridge, freezer and cupboards. Organise for a friend to come around and take any leftover food stuffs you don't want to a local foodbank.

- Write a welcome note for the new residents with any relevant information to help the settling-in process.

TOP TIP

Turn off the fridge, freezer and washing machine to defrost and dry out the day before your move



TOP TIP

Organise takeaways to be delivered for dinner. The last thing you'll feel like doing is cooking on your first night, and chances are you won't know where the knives and forks are anyway!



MOVING DAY!



- Take a reading of the electricity, water and gas meters in your old and new homes.

- Do a final check of every room, garden shed, garage and under house area to make sure nothing has been left behind.

- Return all keys to the real estate agent or new tenant. Lock the house, turn off the power, tighten all taps, and check gas and electrical.

- If you are moving into a rental property, photograph any dents or blemishes at the property. Give a copy of this to your landlord so you don't lose your bond when you move out.



0800 12 13 14

lightwire
www.lightwire.co.nz



Lightwire